

Council of Graduate Coordinators and Staff

September 21, 2018



CGCS Agenda

- > Introduction of Dr. Costas Tsatsoulis
- > Enrollment update
- > Technical Editing
- > GEM Grad Lab
- > Guide to Graduate School
- > New Graduate Student Orientation
- > Fall recruiting schedule
- > Experience S&T
- > Upcoming events
- > Reminders and announcements

Dr. Costas Tsatsoulis



Graduate Enrollment

- > 1759 total grad students (census) (1964 FS 17 census)
 - 698 PhD (689 FS 17)
 - > 238 Domestic (224) 461 International (465)
 - > 665 On-Campus (654) 33 Distance (35)
 - 1061 MS (1275 FS 17)
 - > 829 Domestic (928) 232 International (347)
 - > 363 On-Campus (514) 698 Distance (761)
 - 1028 On-Campus (1168 FS 17)
 - 731 Distance (796 FS 17)
 - 1066 Domestic (1152 FS17)
 - 693 International (812 FS17)
- > New Graduate Students: 452 (527 FS17)



Technical Editing

- > Mini T/D Boot Camp (happening now!): 11
- > August T/D Boot Camp: 9
- > Mastering the GTA Experience: 15
- > Learning about Mendeley: 16
- > Academic Writing Skills for ESL Graduate Students: 13

Technical Editing

- > EndNote is no longer being offered by the university; students currently using it should switch to Mendeley
- > Word templates for theses and dissertations have been updated and are on our website
(<http://grad.mst.edu/currentstudents/thesisdissertationinformation/formatting/>)
 - Publication Option template currently in development
 - Word Tutorial on Oct. 15 (noon to 1:00 in Toomey 251) will explain how to use the template and provide formatting tips and tricks

GEM GRAD Lab

Friday, Oct. 19 and Saturday, Oct. 20, 2018

> What is GEM?

- GEM is a network of leading corporations, government laboratories, top universities, and top research institutions that enables qualified students from underrepresented communities to pursue graduate education in applied science and engineering.

> What is a GRAD Lab?

- GRAD Lab encourages young people of color to consider graduate engineering or science education and applying for the GEM fellowship. Focusing on the global importance of research and innovation, life-long career benefits, and real world role models the symposium will help each student envision his or her future as a technology leader, successfully apply for a GEM fellowship, and gain entry to a graduate program.

> Topics covered at the GRAD Lab include:

- Why Graduate School?
- How to Apply for Graduate School
- How to Fund Graduate School
- Voices from the Field



GEM GRAD Lab

FRIDAY, OCTOBER 19 – Meremac-Gasconade Room, Havener Center

4:00 PM Welcome, Campus & Lab Tours

6:30 PM Dinner & Chancellor Speaking

SATURDAY, OCTOBER 20 - GEM GRAD Lab – 120 Butler-Carlton Hall

9:00 AM Registration, Pre-surveys and Continental Breakfast

10:00 AM Welcome and Introductions
Chancellor

10:15 AM Session 1: Why Graduate School?
Marcus Huggans, PhD, Sr. Director, GEM Consortium

11:30 AM Session 2: How to Apply to Graduate School

12:30PM Lunch Break
Graduate Fair

Review of Statement of Purposes (faculty needed!)

1:15 PM Session 3: How to Fund Graduate School

2:30PM Session 4: Voices from the Field

3:15 PM Closing Remarks/Post Surveys (Prize Give Away)



Guide to Grad School

- > Informing S&T undergrads about the benefits of attending grad school
- > How to navigate graduate school applications, funding, etc.
- > Panel format – need faculty and grad student help!
 - Tuesday, Oct. 23, 12pm
 - Wednesday, Oct. 24, 12pm
 - Thursday, Oct. 25, 12pm
 - All held in 305/307 Norwood Hall

Spring 2019 New Graduate Student Orientation

- > Friday, January 18, 2019
- > Hasselmann Alumni House

- > Will consistently be held on the Friday before classes begin!

Fall 2018 Recruiting Schedule

Already attended:

- > ORAU
 - SEMO
- > Arkansas Tech University Grad Fair
- > IUPUI Graduate Expo
- > Southwest MO
 - Missouri State Co-op Program
 - Missouri Southern University
 - Drury University
- > Kansas/KC
 - KU School of Engineering Fair
 - UMKC
 - Park University
 - Rockhurst University

Coming up:

- > 9/25 Indiana at Bloomington Grad Fair
- > 9/26 Truman State University Grad Expo
- > 9/24-26 Tennessee
 - UT-Martin
 - Tennessee Tech
 - Memphis University Grad School Fair
 - Christian Brothers University
- > 10/1-4 Alabaman Connection Grad Fair (20 colleges)
 - University of Mississippi
 - University of Alabama-Huntsville
- > 10/1 Big Ten Plus Grad Expo @ Purdue
 - Rose Hulman Grad Fair
- > 10/3-4 SIUE Fairs
- > 10/4 SLU Grad Expo
- > 10/5 University of Illinois-Chicago Grad Fair
- > 10/9-10 Texas
 - UT-Austin Grad Fair
 - Texas A&M Grad Fair
- > 10/11-12 Tau Beta Pi Fair
 - Colorado School of Mines
- > 10/18-20 SWE Fair
- > 10/15-18 Georgia
 - Morehouse
 - Clark Atlanta
 - Spellman
 - Georgia Tech Grad Fair
 - University of Georgia Grad Fair
 - Tuskegee University
 - AUCC



Experience S&T

> Departmental match no longer required

> STUDENT ELIGIBILITY

- 3.25 minimum Cumulative GPA (on a 4.0 scale)
- Completed Experience S&T application (found through grad.mst.edu site)
- US Citizen, US National, or permanent resident, or an international student currently residing in the US
- Junior, senior or a master's student (or have completed undergraduate studies or a master's degree, but not began a doctoral program) and be eligible to pursue a doctoral degree

> REIMBURSEMENT INFORMATION

- If you live within the state of Missouri, your meals and hotel will be provided. In addition, you will be reimbursed up to \$300 depending on your mode of transportation.
- If you live outside of the state of Missouri, your meals and hotel will be provided. In addition, you will be reimbursed for transportation expenses up to the amount listed below, based on the state of your current institution:
 - > \$300 for AR, IA, IL, KS, KY, OK, MO, NE, TN
 - > \$500 for AL, GA, IN, LA, MI, MN, MS, NC, OH, SC, TX, VA, WI, WV
 - > \$650 for AK, AZ, CA, CO, CT, DE, DC, FL, HI, ID, MA, MD, ME, MT, ND, NH, NJ, NM, NV, NY, OR, PA, RI, SD, UT, VT, WA, WY

> Questions? Contact Matt Vogeler at vogelerma@mst.edu.

Events Mentioned Previously

- > GEM GRAD Lab
 - Friday, Oct. 19 and Saturday, Oct. 20, 2018
- > Guide to Grad School
 - Tuesday, Oct. 23
 - Wednesday, Oct. 24
 - Thursday, Oct. 25
 - 12pm-1pm each day, 305 Norwood Hall
- > Spring 2019 New Graduate Student Orientation
 - Friday, January 18, 2019
 - Hasselmann Alumni House

Fall 2018 Events

August

- **Thesis & Dissertation Boot Camp**
August 6-10, 9am-4pm
Comp Sci 205
- **New Graduate Student Orientation**
Fri., August 17, 8:30am-4pm
Hasselmann Alumni House
- **Meet the Editor**
Fri, August 31, 12-1pm
208 Norwood

More events online!
grad.mst.edu/events

September

- **Mastering the GTA Experience**
Fri, Sept 7, 12-1pm
208 Norwood
- **Learning About Mendeley**
Wed, Sept 12, 12-1pm
Library 1st floor computer lab
- **Academic Writing Skills for ESL Graduate Students**
Wed, Sept 19, 12pm-1pm
EE G31
- **Mini Thesis & Dissertation Boot Camp**
Thurs., Sept 20, 9am-4pm
Meramec-Gasconade, Havener
Registration Required
- **Learning about LaTeX**
Thurs, Sept 27, 12pm-1pm
245 McNutt

Fall 2018 Events

October

- **Formatting Your Thesis/Dissertation**
Wed, Oct 10, 12pm-1pm
Toomey 140
- **Submitting Your Thesis/Dissertation**
Thurs, Oct 11, 12pm-1pm
Meramec/Gasconade,
Havener
- **Microsoft Word Tutorial**
Mon, Oct 15, 12-1pm
Toomey 251
- **Learning About Mendeley**
Tues, Oct 16, 12-1pm
Library Computer Lab
- **Creating a CV**
Wed, Oct 17, 12pm-1pm
Norwood 305

- **Writing Tips for the Graduate Student**
Thurs, Oct 18, 12-1pm
Comp Sci 202
- **Writing a Cover Letter**
Fri, Oct 19, 12-1pm
Norwood 305
- **Guide to Grad School**
Oct 23-Oct25, 12pm-1pm
Norwood 305
- **Graduate Family Halloween Party**
Fri, Oct 26, 1pm-4pm
Toomey Lawn and Puck

November

- **Interviewing in Academia**
Mon, Nov 12, 2pm-1pm
Norwood 305

- **Editing Your Own Work**
Fri, Nov 16, 12-1pm
Norwood 208
- **Learning About iThenticate**
Thurs, Nov 29, 1pm-2pm
Comp Sci 206
- **Write-In**
Fri, Nov 30, 10am-1pm
Library 203

December

- **Writing Professional Emails**
Fri, Dec 7, 12pm-1pm
Norwood 305
- **Stress Relief**
Wed, Dec 12, 1pm-3pm
Norwood Ground Floor

Reminders and Announcements

- > Form 1-B (Technical Communication, Chemistry, Applied and Environmental Biology Programs) – September 28, 2018
- > Last day to submit thesis/dissertation for technical editing – October 5, 2018

CGCS Meeting Dates 2018-2019

> FS2018:

- September 21, 2018, 140 TOOMEY HALL
- October 5, 2018, 140 TOOMEY HALL
- November 16, 2018, 140 TOOMEY HALL
- December 7, 2018, 120 BUTLER-CARLTON HALL

> SP2019:

- February 8, 2019, 140 TOOMEY HALL
- March 15, 2019, 140 TOOMEY HALL
- April 12, 2019, 140 TOOMEY HALL
- May 3, 2019, 140 TOOMEY HALL

Thanks for attending!

Next meeting:
October 5, 2018 1pm
140 Toomey Hall

